



WEST AFRICA COASTAL AREAS (WACA) RESILIENT INVESTMENT PROGRAM IN BENIN AND SENEGAL

NDF Appraisal and Preparation of Possible NDF Support Consultancy Assignment

TERMS OF REFERENCE

1. Background to the Assignment

The assignment as detailed in these Terms of Reference (TOR) (the Assignment) links to a potential new loan-financed project covering Senegal and Benin, and building on cooperation between the Nordic Development Fund (NDF), the World Bank (WB), and the governments of Benin and Senegal, that links to the West Africa Coastal Areas Erosion and Adaptation Project (NDF C77) and the Flood Risk Management Project (NDF C33) in Senegal (for more information, see: <http://www.ndf.fi/project/west-africa-coastal-area-erosion-and-adaptation-ndf-c77> and <http://www.ndf.fi/project/flood-risk-management-progep-ndf-c33>).

Subject to NDF's Board's pipeline approval, NDF is planning to assign a consultant (the Consultant) to appraise the proposed NDF-financed activities, and prepare a project proposal for approval of NDF's Board. A mission to Senegal is foreseen at the end of November 2017 and to Benin in mid-December 2017, each lasting approximately one week. These TOR provide the objectives, scope, and expected outputs of the Assignment.

2. Objectives of the Assignment

The overall objective of the Assignment is to identify, define and prepare an outline structure, including a description of components, budget, structure, implementation and monitoring arrangements, for a project suitable for NDF loan funding from the perspective of NDF's mandate and strategy. The above will include collection and review of all relevant available data, assessment of needs, project preparations, assessment of compliance for NDF funding, and drafting of a Project Document for the NDF Board.

3. Scope of Work

In order to fulfil the objectives of the Assignment as outlined above, the Consultant shall *inter alia*:

- Assess the current situation, needs, and relevance (technical, economic, institutional) of the initial project description and the project environment based on documentation provided by NDF as well as interviews with relevant stakeholders in Senegal and Benin, as well as others via telephone as necessary (e.g. WB staff in other locations in the region and in headquarters etc.).



- Analyze possibilities to include subcomponents which would create synergies and scale-up possibilities between the project under preparation and the previously approved projects C77 and C33.
- Prepare a project scope for the intervention, including a description of components, expected inputs and outputs, timeline and budget (in EUR), in a form which could be used as a basis for the preparation of an NDF project document, detailed terms of reference, requests for proposals, etc.
- Develop a log frame matrix for the proposed project with expected outputs, inputs, timeframes, and monitoring and evaluation targets and indicators.
- Analyze the procurement possibilities and make recommendations regarding the preferred procurement method for consultants and goods/works as relevant per the proposed project scope.
- The assessment for and development of a proposed project scope should include, but not necessarily be limited to the following:
 - Assess compliance with the climate change and development mandate of NDF;
 - Assess gender aspects and propose activities to enhance the role of women in the project in regards to benefits, project planning, decision-making and influence etc.;
 - Assess the contribution towards poverty reduction, national sector objectives and relevant SDGs;
 - Assess compliance with NDF's Environment and Social Policy and Guidelines;
 - Assess potential problems and risks (technical, institutional, management, operational efficiency, financial, political, environmental, health, safety etc.) stating clearly whether they are deemed acceptable and propose relevant mitigating actions;
 - Propose a monitoring system and include the necessary quantitative as well as qualitative targets and indicators, including for any proposed gender equality activities;
 - Assess project implementation capacity and propose potential measures to address identified capacity needs in the partner organisations, e.g. through technical assistance;
 - Analyse and as appropriate formulate management/coordination arrangements;
 - Provide justification that the proposed components fit well within the intervention of the WB, and ensure that there is no overlapping financing from the WB or from other financing institutions for the proposed components;
 - Analyse the sustainability aspects of the proposed intervention, also taking into account publicly available forecasts for the impact of climate change on the project areas;
 - Analyse and document likely resource/cost implications and review/prepare provisional budget estimate(s) of the proposed NDF funded component(s) including, if and as relevant, the estimated economic internal rate of return of the NDF-financed investments; (the estimated of EUR 4 million per country not to be exceeded);



- Highlight areas that will require further analysis and provide clear recommendations on next steps.

4. Organization of Work

The consultant will refer to Ms Martina Jägerhorn, Country Program Manager, NDF (martina.jagerhorn@ndf.fi). The Consultant will work in close cooperation with relevant key institutions and stakeholders.

5. Reporting Requirements

- A. Prepare an Inception Report based on the desk study done on documents provided by NDF. The Inception Report shall be provided to NDF within one week from the start of the Assignment and include the Consultant's comments on the TOR, the planned agenda for the first field mission (Senegal), as well as any findings based on the analysis of the documentation provided. NDF shall provide comments on the Inception Report within 3 working days from receipt of the report (max 10 pages);
- B. Prepare a Mission Report including a project outline (description of components, structure, implementation and monitoring plan, and a preliminary budget), as well as the findings, analysis and recommendations related to the issues listed in section 3 of these TOR within one week from the end of each mission (max 7 pages);
- C. Prepare a Climate Change Impact Assessment and Environmental and Social Policy Assessment of the components;
- D. Prepare a draft Terms of References in the French language of the contracts selected as suitable for NDF financing;
- E. Prepare a Project Document (approximately 10 pages) to be used for NDF final approval.

5. Work Plan, Deliverables and Timetable

1. Field mission to Senegal: end of November 2017;
2. Field mission to Benin: mid-December 2017
3. Assessments; draft TOR and draft Project Document to be delivered by 7 January 2018;
4. Final Mission report, TOR, Board Document, and Climate Change Screening Sheets to be delivered by 8 February 2018.

Helsinki 17 October 2017

Martina Jägerhorn
Country Program Manager